

## COMMERCIAL DRIVER'S LICENSE PROCESS UNDER ENTRY-LEVEL DRIVER TRAINING REGULATIONS

### Get the Commercial Learner's Permit

The Commercial Learner's Permit (CLP) authorizes you to practice on public roads with a qualified Commercial Driver's License holder sitting next to you. To obtain the CLP you must:

- Pass all the knowledge tests for the type of vehicle and driving you want to do;
- Have an eligible driving record for the past ten (10) years in all 50 states and the District of Columbia;
- Bring proof of medical qualifications (often in the form of a Department of Transportation (DOT) medical card obtained by getting a DOT physical by a qualified physician); and
- Pay any associated fees.
  - \$35 License Fee
  - \$17 Permit Application Fee
  - \$19 CDL Endorsement Fee

### Complete the Entry-Level Driver Training

This consists of two main components: Theory and Behind-the-Wheel.

- Training must be provided by a Registered Training Provider. Visit the Training Provider Registry at [tpr.fmcsa.dot.gov](http://tpr.fmcsa.dot.gov) to find a provider.
- Theory Training and Behind-the-Wheel Training can be conducted by two different providers.
- Once training is completed, the provider will electronically submit the certification of your training completion to the DOT Training Provider Registry.

### Get the Commercial Driver's License

To obtain a Commercial Driver's License (CDL) you must:

- Possess the CLP for fourteen (14) days and complete applicable Entry-Level Driver Training (ELDT) to be eligible to take the CDL skills test; and
- Pass all three (3) parts of the CDL skills test.
  - Vehicle Inspection Test
  - Basic Controls Test
  - Road Test



## WORKFORCE READY GRANT

The Next Level Jobs Workforce Ready Grant pays the tuition and mandatory fees for eligible high-value certificate programs at Ivy Tech Community College, Vincennes University, Indiana Institute of Technology, or other approved providers. The grant is available for two (2) years and covers up to the number of credits required by the qualifying program. The grant does not cover courses that do not directly apply to the student's certificate program, and program-specific fees and equipment are not covered.

To qualify for the grant, students must:

- Be an Indiana resident and U.S. citizen or eligible non-citizen;
- Have a high school diploma or equivalent but less than a college degree;
- Enroll in a qualifying program at an eligible training provider;
- File the Free Application for Federal Student Aid (FAFSA);
- Enroll full-time (typically four courses) if you are a Dependent Student;
- Enroll at least half-time (typically two courses) if you are an Independent Student;
- Maintain satisfactory academic progress; and
- Meet any other minimum criteria established by the Commission for Higher Education.

CDL Training is covered by the Workforce Ready Grant and can often be completed at no cost to the employer or employee. Eligible providers are listed at: [nextleveljobs.org/providers](https://nextleveljobs.org/providers).

## INDIANA LOCAL TECHNICAL ASSISTANCE PROGRAM CDL TRAINING PROGRAM

Indiana Local Technical Assistance Program (LTAP) is developing training programs to help local agencies assist employees by providing access to required CDL trainings with high quality programs at a low cost.

### Theory Training

- LTAP is moving to provide free instruction on the theory portion of the CDL either in-person at events throughout the state or virtually.
- A list of upcoming virtual and in-person events will be posted on the new LTAP CDL portal to be updated and available in 2024: [inltaptraining.azurewebsites.net](https://inltaptraining.azurewebsites.net).

### Behind-The-Wheel Training

- LTAP has a new driving simulator that can be used to train municipal employees to be qualified as Behind-the-Wheel (BTW) instructors.
- BTW instructors trained on LTAP's new program can return to their communities and train other drivers on the driving portion of CDL training at a much lower cost than going through other providers.
- More information will be listed on the LTAP portal on this program in the future. However, it is already up and running.
- Contact LTAP for more information or sign up.
  - o General Information: [inltap@purdue.edu](mailto:inltap@purdue.edu)
  - o Program Manager: [rdomonko@purdue.edu](mailto:rdomonko@purdue.edu)