

# VIRTUAL MEETINGS WORKSHOP

Wednesday, June 30  
9:00 a.m. - 12:00 p.m. Eastern



Throughout the Governor's 2020 and 2021 declared disaster emergency, municipalities were afforded unprecedented opportunities to conduct business electronically. The success of these options left many elected leaders and engaged citizens hoping for more flexibility once the urgency of the pandemic wanes. Earlier this year, Aim and several other stakeholders sought legislation to allow virtual meetings in some capacity. The successful effort resulted in legislation offering permanent authority for municipal governments to compliment in-person public meetings and hearings with electronic communications options. This half-day workshop will extensively review electronic meetings legislation, as well as new online public notice allowances. Attendees will also learn about the various meeting software options and what's working to maximize municipal public engagement throughout Indiana.

## AGENDA

9:00 a.m. – 9:10 a.m.	<b>Welcome and Opening Remarks</b>
9:10 a.m. – 10:10 a.m.	<b>Permanent Flexibility to Host Virtual Meetings and Post Certain Public Notices</b> Recent legislation offers new flexibility to hold meetings in a virtual environment. Before you head down this road it's important to understand the guardrails outlined by the General Assembly. This workshop will review the law and offer assistance with how your governing bodies can implement a policy and maintain compliance. Additional topics, such as a review of Indiana's new public notice flexibility will be covered. This is a must-attend workshop if your community is planning to continue hosting or venture into electronic meetings and notices!
10:20 a.m. – 11:05 a.m.	<b>Which Virtual Meeting Platform Will Help your Community Maximize Public Engagement</b> Understanding the platforms available to host electronic meetings will ensure you choose the best fit for your town or city's needs. This workshop will feature a brief tour of the more popular platforms and how some communities are using virtual meetings to bolster public engagement in municipal operations.
11:15 a.m. – 12:00 p.m.	<b>I.U. O'Neill School for Public and Environmental Affairs: Capstone Report</b> In 2021, graduate students from I.U. went on a quest to review online public engagement among Indiana municipalities. Their work involved a detailed inventory of online engagement practices, a review of successes and challenges, and some guidance for going forward. This session will provide guidance as you begin to analyze what level and form of online engagement is right for your city or town.
12:00 p.m.	<b>Closing Remarks</b>

## REGISTRATION

Deadline: Monday, June 28

<b>How to Register</b>		Fee ( <i>Circle One</i> )		Member: \$50		Municipal Non-Member: \$75	
Online: <a href="http://aimindiana.org">aimindiana.org</a>		Mail: 125 W Market Street, Suite 100		Payment ( <i>Circle One</i> )		Check MC Visa Discover AmEx	
Fax: (317) 237-6206		Indianapolis, IN 46204					
Name		Check Number ( <i>Payable to Aim</i> )					
Title		Card Number					
Municipality/Company		Expiration Date			Verification Code		
Address		Name of Cardholder					
City/Town		Billing Address ( <i>if different</i> )					
State		Zip		City			
Phone		State			ZIP		
Email ( <i>Required!</i> )		Authorized Signature					

### Earn MMI Credit

Participation in this Aim workshop is eligible for Aim Municipal Management Institute (MMI) credit. Thank you to our 2021 MMI Sponsors! Learn more about the MMI program at [aimindiana.org/mmi](http://aimindiana.org/mmi).

### Cancellation Policy

Only written cancellations will be accepted. Please mail your written cancellation to 125 W Market Street, Suite 100, Indianapolis, IN 46204, fax to (317) 237-6206 or email to [klubelski@aimindiana.org](mailto:klubelski@aimindiana.org).

### E-Verify

Aim is an enrolled employer in the E-Verify Program verifying the work eligibility of its new employees and will remain so until that program no longer exists.