

SUMMARY OF RULES RELATING TO DISTRIBUTION OF INDIANA CORONAVIRUS RELIEF FUNDS TO INDIANA CITIES, TOWNS AND COUNTIES

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(May 15, 2020)

The State of Indiana has elected to make up to \$300 million of Indiana's Coronavirus Relief Funds available to local governments in Indiana. The following is a summary of the rules that apply to such distributions. Please note in particular the need to **retain detailed documentation of expenditures** for which reimbursement or payment is to be requested.

- A. MAXIMUM PERMITTED REIMBURSEMENTS FOR SPECIFIC INDIANA LOCAL GOVERNMENT UNITS.** The maximum possible reimbursement amounts for specified Indiana local governments are attached. The only units of local government that are eligible to apply for reimbursement are county and municipal executives (commissioners and mayors/town councils). For other units of local government – i.e. townships, libraries, etc., the local government executive will have to apply. The list of maximum allocations to Indiana cities, towns and counties is attached to this Summary.
- B. GUIDANCE AND FORMS TO BE COMPLETED** to apply for payments or reimbursements include the attached.
- C. EXPENDITURES ELIGIBLE FOR REIMBURSEMENT OR PAYMENT.** To satisfy the eligibility requirements, **ALL of the following must be true:**
1. The expenditure is **necessary due to the COVID-19 emergency**. It must be used solely for actions taken to respond to the public health emergency. (Use of the funds for an ineligible purpose will result in a **repayment obligation**.)
 2. The expenditure was **incurred between March 1, 2020, and December 30, 2020**.
 3. The expenditure was **not budgeted for** as part of the local budget that was in effect as of March 27, 2020.
 4. The funds are **not to be used to replace lost revenues**.

5. The expenditure will **not be used to pay** (or reimburse) an **expenditure for which other COVID-19 supplemental funding was received** for the same expenditure (including state, federal or private funds, and including insurance proceeds of legal settlement funds).
6. **Documentation** relating to the expenditure **must be provided**. (Examples: invoices, payroll records, and sales receipts.)
7. The expenditure is **not for economic support to non-governmental entities or persons** (except for personal protection equipment for certain small businesses in the jurisdiction).
8. The expenditure falls into **one of the following categories** (or is otherwise necessary due to the COVID-19 emergency):
 - a. **Medical expenses** of the governmental entity (or another governmental entity within the territory of the governmental entity). Examples include:
 - i. COVID-19 related expenses of **public hospitals, public clinics** or similar public facilities.
 - ii. Expenses of establishing **temporary public medical facilities** and other measures to increase COVID-19 treatment capacity.
 - iii. Costs of providing COVID-19 **testing**, including serological testing.
 - iv. **Emergency medical response expenses, including transportation**, related to COVID-19.
 - v. Expenses for **establishing and operating public telemedicine capabilities** for COVID-19 related treatment.

OR

- b. **Public health expenses** of the governmental entity. Examples include:
 - i. Expenses for **communication and enforcement** by state, territorial, local, and Tribal governments **of public health orders** related to COVID-19.
 - ii. Expenses for **acquisition and distribution of medical and protective supplies**, including sanitizing products and personal protective equipment, **for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers** in connection with the COVID-19 public health emergency.
 - iii. Expenses for **disinfection of public areas and other facilities, such as nursing homes**, in response to COVID-19 public health emergency.
 - iv. Expenses for **technical assistance to local authorities** or other entities on mitigation of COVID-19 related threats to public health and safety.
 - v. Expenses for **public safety measures** undertaken in response to COVID-19.
 - vi. Expenses for **quarantining** individuals.

OR

- c. **Unforeseen payroll expenses**. Examples include unforeseen payroll expenses for **public safety, public health, healthcare, human services, and similar employees whose services are substantially dedicated** to mitigating or responding to the COVID-19 public health emergency. Overtime hours associated with these types of expenses will be prioritized for reimbursement. Specific rules:

Verification of overtime hours worked and associated costs (e.g., payroll system report) is **required**.

Verification of other related expenses, if any, is required.

Detailed description of duties performed and how they are related to COVID-19 is **required**. **Public health and public safety payroll expenses** may **not** be **presumed eligible**. Reimbursement of such expenses is **limited to employees whose services are substantially dedicated** to mitigating or responding to the COVID-19 public health emergency.

OR

d. Expenses of actions to **facilitate compliance with COVID-19 related public health measures**. Examples include:

- i. Expenses for **food delivery to residents**, including, for example, senior citizens and other vulnerable populations, **to enable compliance** with COVID-19 public health precautions.
- ii. Expenses to **facilitate distance learning, including technological improvements, in connection with school closings to enable compliance** with COVID-19 precautions.
- iii. Expenses to **improve telework capabilities for public employees to enable compliance** with COVID-19 public health precautions.
- iv. COVID-19 related **expenses of maintaining state prisons and county jails**, including as relates to sanitation and improvement of social distancing measures, **to enable compliance** with COVID-19 public health precautions.
- v. Expenses for **care for homeless populations provided to mitigate COVID-19 effects and enable compliance** with COVID-19 public health precautions.

Note: Expenses of **providing paid sick and paid family and medical leave to public employees** to enable compliance with COVID-19 public health precautions are **not eligible** for reimbursement.

Note: These materials are intended for information only and are not to be considered legal advice.

County Name	Unit	Funding
Adams	Adams County	\$1,156,166.00
	Berne city	\$134,933.00
	Decatur city	\$319,344.00
	Geneva town	\$43,863.00
	Monroe town	\$28,518.00
Allen	Allen County	\$12,177,806.00
	Fort Wayne city	\$8,683,026.00
	Grabill town	\$36,629.00
	Huntertown town	\$219,709.00
	Leo-Cedarville town	\$123,805.00
	Monroeville town	\$43,344.00
	New Haven city	\$509,724.00
	Woodburn city	\$52,461.00
Bartholomew	Bartholomew County	\$2,684,820.00
	Clifford town	\$7,883.00
	Columbus city	\$1,542,474.00
	Elizabethtown town	\$17,097.00
	Hartsville town	\$12,880.00
	Hope town	\$71,311.00
	Jonesville town	\$6,229.00
Benton	Ambia town	\$7,202.00
	Benton County	\$280,736.00
	Boswell town	\$24,624.00
	Earl Park town	\$10,933.00
	Fowler town	\$74,036.00
	Otterbein town	\$41,008.00
	Oxford town	\$36,888.00
Blackford	Blackford County	\$387,054.00
	Hartford City city	\$187,070.00
	Montpelier city	\$54,667.00
	Shamrock Lakes town	\$7,105.00
Boone	Advance town	\$16,676.00
	Boone County	\$2,173,700.00
	Jamestown town	\$30,042.00
	Lebanon city	\$522,896.00
	Thorntown town	\$50,385.00
	Ulen town	\$4,120.00
	Whitestown town	\$279,892.00
	Zionsville town	\$880,946.00
Brown	Brown County	\$494,248.00
	Nashville town	\$36,012.00
Carroll	Burlington town	\$19,531.00
	Camden town	\$19,758.00
	Carroll County	\$652,996.00
	Delphi city	\$93,794.00
	Flora town	\$64,368.00

	Yeoman town	\$4,477.00
Cass	Cass County	\$1,231,403.00
	Galveston town	\$41,008.00
	Logansport city	\$575,163.00
	Onward town	\$3,114.00
	Royal Center town	\$27,285.00
	Walton town	\$33,060.00
Clark	Borden town	\$30,140.00
	Charlestown city	\$268,439.00
	Clark County	\$3,807,602.00
	Clarksville town	\$701,499.00
	Jeffersonville city	\$1,538,873.00
	Sellersburg town	\$288,133.00
	Utica town	\$28,745.00
Clay	Brazil city	\$261,626.00
	Carbon town	\$12,425.00
	Center Point town	\$7,462.00
	Clay City town	\$26,733.00
	Clay County	\$849,053.00
	Harmony town	\$20,309.00
	Knightsville town	\$24,754.00
	Staunton town	\$16,838.00
Clinton	Clinton County	\$1,046,311.00
	Colfax town	\$21,769.00
	Frankfort city	\$513,617.00
	Kirklin town	\$24,819.00
	Michigantown town	\$14,697.00
	Mulberry town	\$39,678.00
	Rossville town	\$52,591.00
Crawford	Alton town	\$1,751.00
	Crawford County	\$342,541.00
	English town	\$20,342.00
	Leavenworth town	\$7,559.00
	Marengo town	\$26,344.00
	Milltown town	\$26,474.00
Daviess	Alfordsville town	\$3,406.00
	Cannelburg town	\$5,028.00
	Daviess County	\$1,075,414.00
	Elnora town	\$21,445.00
	Montgomery town	\$11,257.00
	Odon town	\$45,486.00
	Plainville town	\$15,994.00
	Washington city	\$394,159.00
Dearborn	Aurora city	\$119,620.00
	Dearborn County	\$1,608,173.00
	Dillsboro town	\$45,453.00
	Greendale city	\$141,876.00

	Lawrenceburg city	\$162,381.00
	Moore Hill town	\$19,790.00
	St. Leon town	\$21,769.00
	West Harrison town	\$9,084.00
Decatur	Decatur County	\$869,298.00
	Greensburg city	\$386,600.00
	Millhousen town	\$4,282.00
	New Point town	\$11,128.00
	St. Paul town	\$34,520.00
	Westport town	\$46,654.00
DeKalb	Altona town	\$6,391.00
	Ashley town	\$31,794.00
	Auburn city	\$434,454.00
	Butler city	\$87,857.00
	Corunna town	\$8,305.00
	DeKalb County	\$1,402,414.00
	Garrett city	\$207,315.00
	St. Joe town	\$15,118.00
	Waterloo town	\$72,933.00
Delaware	Albany town	\$69,786.00
	Daleville town	\$53,499.00
	Delaware County	\$3,723,637.00
	Eaton town	\$56,257.00
	Gaston town	\$27,706.00
	Muncie city	\$2,223,339.00
	Selma town	\$26,798.00
	Yorktown town	\$361,975.00
Dubois	Birdseye town	\$13,561.00
	Dubois County	\$1,380,969.00
	Ferdinand town	\$72,446.00
	Holland town	\$20,244.00
	Huntingburg city	\$198,685.00
	Jasper city	\$505,084.00
Elkhart	Bristol town	\$54,700.00
	Elkhart city	\$1,698,983.00
	Elkhart County	\$6,669,143.00
	Goshen city	\$1,089,008.00
	Middlebury town	\$117,251.00
	Millersburg town	\$30,691.00
	Nappanee city	\$221,623.00
	Wakarusa town	\$59,631.00
Fayette	Connersville city	\$414,242.00
	Fayette County	\$747,731.00
Floyd	Floyd County	\$2,523,509.00
	Georgetown town	\$107,518.00
	Greenville town	\$30,302.00
	New Albany city	\$1,187,572.00

Fountain	Attica city	\$103,268.00
	Covington city	\$80,979.00
	Fountain County	\$530,488.00
	Hillsboro town	\$16,351.00
	Kingman town	\$15,410.00
	Mellott town	\$6,066.00
	Newtown town	\$7,948.00
	Veedersburg town	\$66,055.00
	Wallace town	\$2,919.00
	Franklin	Brookville town
Cedar Grove town		\$4,899.00
Franklin County		\$737,641.00
Laurel town		\$16,157.00
Mount Carmel town		\$2,595.00
Oldenburg town		\$21,283.00
Fulton	Akron town	\$36,012.00
	Fulton County	\$651,860.00
	Fulton town	\$10,317.00
	Kewanna town	\$19,109.00
	Rochester city	\$194,662.00
Gibson	Fort Branch town	\$89,220.00
	Francisco town	\$15,248.00
	Gibson County	\$1,085,309.00
	Haubstadt town	\$54,959.00
	Hazleton town	\$8,597.00
	Mackey town	\$4,055.00
	Oakland City city	\$77,637.00
	Owensville town	\$43,182.00
	Patoka town	\$24,430.00
	Princeton city	\$280,379.00
	Somerville town	\$9,408.00
Grant	Fairmount town	\$90,031.00
	Fowlerton town	\$8,013.00
	Gas City city	\$186,778.00
	Grant County	\$2,139,213.00
	Jonesboro city	\$53,564.00
	Marion city	\$909,950.00
	Matthews town	\$18,136.00
	Swayzee town	\$29,718.00
	Sweetser town	\$37,537.00
	Upland town	\$120,982.00
	Van Buren town	\$26,409.00
Greene	Bloomfield town	\$74,134.00
	Greene County	\$1,038,395.00
	Jasonville city	\$69,364.00
	Linton city	\$169,032.00
	Lyons town	\$23,197.00

	Newberry town	\$6,002.00
	Switz City town	\$9,149.00
	Worthington town	\$45,551.00
Hamilton	Arcadia town	\$53,986.00
	Atlanta town	\$24,170.00
	Carmel city	\$3,033,818.00
	Cicero town	\$159,039.00
	Fishers city	\$3,029,016.00
	Hamilton County	\$10,709,238.00
	Noblesville city	\$2,048,273.00
	Sheridan town	\$97,818.00
	Westfield city	\$1,347,325.00
Hancock	Cumberland town	\$100,089.00
	Fortville town	\$132,273.00
	Greenfield city	\$732,061.00
	Hancock County	\$2,477,115.00
	McCordsville town	\$230,707.00
	New Palestine town	\$80,428.00
	Shirley town	\$27,869.00
	Spring Lake town	\$7,299.00
	Wilkinson town	\$14,664.00
Harrison	Corydon town	\$102,652.00
	Crandall town	\$4,996.00
	Elizabeth town	\$6,715.00
	Harrison County	\$1,309,106.00
	Laconia town	\$1,654.00
	Lanesville town	\$18,687.00
	Mauckport town	\$2,660.00
	New Amsterdam town	\$908.00
	New Middletown town	\$3,049.00
	Palmyra town	\$30,821.00
Hendricks	Amo town	\$13,626.00
	Avon town	\$595,116.00
	Brownsburg town	\$856,418.00
	Clayton town	\$33,449.00
	Coatesville town	\$17,908.00
	Danville town	\$321,907.00
	Hendricks County	\$5,418,403.00
	Lizton town	\$15,670.00
	North Salem town	\$17,357.00
	Pittsboro town	\$112,904.00
	Plainfield town	\$1,115,611.00
	Stilesville town	\$10,771.00
Henry	Blountsville town	\$4,185.00
	Cadiz town	\$4,542.00
	Dunreith town	\$5,547.00
	Greensboro town	\$4,477.00

	Henry County	\$1,566,093.00
	Kennard town	\$14,567.00
	Knightstown town	\$68,229.00
	Lewisville town	\$11,387.00
	Middletown town	\$73,030.00
	Mooreland town	\$11,614.00
	Mount Summit town	\$10,901.00
	New Castle city	\$560,239.00
	Spiceland town	\$27,479.00
	Springport town	\$4,574.00
	Straughn town	\$6,942.00
	Sulphur Springs town	\$12,133.00
Howard	Greentown town	\$76,891.00
	Howard County	\$2,672,264.00
	Kokomo city	\$1,877,489.00
	Russiaville town	\$35,590.00
Huntington	Andrews town	\$36,596.00
	Huntington city	\$552,160.00
	Huntington County	\$1,175,762.00
	Markle town	\$35,233.00
	Mount Etna town	\$3,244.00
	Roanoke town	\$54,959.00
	Warren town	\$39,224.00
Jackson	Brownstown town	\$94,281.00
	Crothersville town	\$50,547.00
	Jackson County	\$1,431,127.00
	Medora town	\$22,191.00
	Seymour city	\$640,148.00
Jasper	De Motte town	\$132,435.00
	Jasper County	\$1,082,649.00
	Remington town	\$37,472.00
	Rensselaer city	\$189,374.00
	Wheatfield town	\$27,706.00
Jay	Bryant town	\$8,013.00
	Dunkirk city	\$74,263.00
	Jay County	\$673,662.00
	Pennville town	\$22,321.00
	Portland city	\$197,420.00
	Redkey town	\$42,274.00
	Salamonia town	\$4,963.00
Jefferson	Brooksbury town	\$2,563.00
	Dupont town	\$10,544.00
	Hanover town	\$113,877.00
	Jefferson County	\$1,044,949.00
	Madison city	\$385,399.00
Jennings	Jennings County	\$895,805.00
	North Vernon city	\$217,762.00

	Vernon town	\$9,862.00	
Johnson	Bargersville town	\$250,530.00	
	Edinburgh town	\$148,495.00	
	Franklin city	\$819,140.00	
	Greenwood city	\$1,906,980.00	
	Johnson County	\$5,068,529.00	
	New Whiteland town	\$199,626.00	
	Princes Lakes town	\$43,539.00	
	Trafalgar town	\$41,690.00	
	Whiteland town	\$143,336.00	
	Knox	Bicknell city	\$92,724.00
Bruceville town		\$15,508.00	
Decker town		\$7,916.00	
Edwardsport town		\$9,635.00	
Knox County		\$1,197,013.00	
Monroe City town		\$17,162.00	
Oaktown town		\$19,304.00	
Sandborn town		\$13,172.00	
Vincennes city		\$557,092.00	
Wheatland town		\$15,248.00	
Kosciusko		Burket town	\$6,358.00
		Claypool town	\$14,015.00
	Etna Green town	\$19,174.00	
	Kosciusko County	\$2,574,219.00	
	Leesburg town	\$18,103.00	
	Mentone town	\$31,470.00	
	Milford town	\$51,001.00	
	North Webster town	\$37,699.00	
	Pierceton town	\$33,125.00	
	Sidney town	\$2,563.00	
	Silver Lake town	\$29,945.00	
	Syracuse town	\$93,502.00	
	Warsaw city	\$484,742.00	
	Winona Lake town	\$159,818.00	
	LaGrange	LaGrange County	\$1,276,013.00
Lagrange town		\$89,155.00	
Shipshewana town		\$22,807.00	
Topeka town		\$39,419.00	
Lake	Cedar Lake town	\$413,431.00	
	Crown Point city	\$975,227.00	
	Dyer town	\$518,678.00	
	East Chicago city	\$906,154.00	
	Gary city	\$2,442,432.00	
	Griffith town	\$520,949.00	
	Hammond city	\$2,459,076.00	
	Highland town	\$726,156.00	
	Hobart city	\$909,723.00	

	Lake County	\$15,716,125.00
	Lake Station city	\$385,075.00
	Lowell town	\$316,099.00
	Merrillville town	\$1,127,421.00
	Munster town	\$731,250.00
	New Chicago town	\$62,843.00
	Schererville town	\$924,680.00
	Schneider town	\$8,467.00
	St. John town	\$585,512.00
	Whiting city	\$155,146.00
	Winfield town	\$189,763.00
LaPorte	Kingsbury town	\$7,656.00
	Kingsford Heights town	\$45,194.00
	La Crosse town	\$17,227.00
	La Porte city	\$701,110.00
	LaPorte County	\$3,569,043.00
	Long Beach town	\$37,472.00
	Michiana Shores town	\$9,635.00
	Michigan City city	\$1,009,585.00
	Pottawattamie Park town	\$7,299.00
	Trail Creek town	\$64,822.00
	Wanatah town	\$32,768.00
	Westville town	\$182,820.00
Lawrence	Bedford city	\$430,983.00
	Lawrence County	\$1,481,642.00
	Mitchell city	\$138,307.00
	Oolitic town	\$37,505.00
Madison	Alexandria city	\$162,121.00
	Anderson city	\$1,785,608.00
	Chesterfield town	\$80,493.00
	Country Club Heights town	\$2,530.00
	Edgewood town	\$60,248.00
	Elwood city	\$272,625.00
	Frankton town	\$59,274.00
	Ingalls town	\$79,292.00
	Lapel town	\$77,475.00
	Madison County	\$4,206,044.00
	Markleville town	\$16,676.00
	Orestes town	\$13,237.00
	Pendleton town	\$139,378.00
	River Forest town	\$713.00
	Summitville town	\$31,827.00
	Woodlawn Heights town	\$2,530.00
Marshall	Argos town	\$52,721.00
	Bourbon town	\$56,938.00
	Bremen town	\$145,477.00
	Culver town	\$46,589.00

	La Paz town	\$17,811.00
	Marshall County	\$1,500,460.00
	Plymouth city	\$320,836.00
Martin	Crane town	\$5,774.00
	Loogootee city	\$88,247.00
	Martin County	\$331,478.00
	Shoals town	\$25,403.00
Miami	Amboy town	\$11,971.00
	Bunker Hill town	\$27,739.00
	Converse town	\$39,094.00
	Denver town	\$15,086.00
	Macy town	\$6,488.00
	Miami County	\$1,153,928.00
	Peru city	\$353,767.00
Monroe	Bloomington city	\$2,757,105.00
	Ellettsville town	\$216,594.00
	Monroe County	\$4,766,543.00
	Stinesville town	\$7,040.00
Montgomery	Alamo town	\$2,141.00
	Crawfordsville city	\$522,799.00
	Darlington town	\$27,771.00
	Ladoga town	\$32,833.00
	Linden town	\$24,624.00
	Montgomery County	\$1,244,089.00
	New Market town	\$20,439.00
	New Richmond town	\$10,706.00
	New Ross town	\$11,225.00
	Waveland town	\$13,593.00
	Waynetown town	\$30,886.00
	Wingate town	\$8,467.00
Morgan	Bethany town	\$2,790.00
	Brooklyn town	\$51,520.00
	Martinsville city	\$377,775.00
	Monrovia town	\$47,562.00
	Mooresville town	\$314,834.00
	Morgan County	\$2,274,828.00
	Morgantown town	\$31,665.00
	Paragon town	\$21,704.00
Newton	Brook town	\$31,048.00
	Goodland town	\$32,346.00
	Kentland town	\$54,375.00
	Morocco town	\$35,720.00
	Mount Ayr town	\$3,763.00
	Newton County	\$454,569.00
Noble	Albion town	\$75,853.00
	Avilla town	\$79,519.00
	Cromwell town	\$16,254.00

	Kendallville city	\$320,025.00
	Ligonier city	\$141,909.00
	Noble County	\$1,542,117.00
	Rome City town	\$45,096.00
	Wolcottville town	\$33,514.00
Ohio	Ohio County	\$189,601.00
	Rising Sun city	\$69,559.00
Orange	French Lick town	\$57,457.00
	Orange County	\$632,296.00
	Orleans town	\$68,294.00
	Paoli town	\$117,706.00
	West Baden Springs town	\$18,136.00
Owen	Gosport town	\$25,760.00
	Owen County	\$676,290.00
	Spencer town	\$72,933.00
Parke	Bloomington town	\$10,706.00
	Marshall town	\$10,349.00
	Mecca town	\$10,544.00
	Montezuma town	\$32,346.00
	Parke County	\$549,175.00
	Rockville town	\$81,077.00
	Rosedale town	\$22,905.00
Perry	Cannelton city	\$48,276.00
	Perry County	\$619,741.00
	Tell City city	\$234,795.00
	Troy town	\$12,847.00
Pike	Petersburg city	\$75,107.00
	Pike County	\$402,627.00
	Spurgeon town	\$6,456.00
	Winslow town	\$26,701.00
Porter	Beverly Shores town	\$19,628.00
	Burns Harbor town	\$58,528.00
	Chesterton town	\$448,794.00
	Dune Acres town	\$5,904.00
	Hebron town	\$118,841.00
	Kouts town	\$63,557.00
	Ogden Dunes town	\$35,428.00
	Portage city	\$1,194,125.00
	Porter County	\$5,502,270.00
	Porter town	\$156,541.00
	Town of Pines town	\$22,580.00
	Valparaiso city	\$1,094,296.00
Posey	Cynthiana town	\$17,519.00
	Griffin town	\$5,515.00
	Mount Vernon city	\$209,489.00
	New Harmony town	\$24,624.00
	Posey County	\$828,614.00

	Poseyville town	\$33,514.00
Pulaski	Francesville town	\$26,117.00
	Medaryville town	\$18,460.00
	Monterey town	\$6,650.00
	Pulaski County	\$404,541.00
	Winamac town	\$75,204.00
Putnam	Bainbridge town	\$24,267.00
	Cloverdale town	\$68,521.00
	Fillmore town	\$17,292.00
	Greencastle city	\$341,633.00
	Putnam County	\$1,225,693.00
	Roachdale town	\$28,874.00
	Russellville town	\$11,452.00
Randolph	Farmland town	\$40,781.00
	Losantville town	\$7,267.00
	Lynn town	\$33,676.00
	Modoc town	\$6,002.00
	Parker City town	\$43,961.00
	Randolph County	\$806,260.00
	Ridgeville town	\$24,397.00
	Saratoga town	\$7,786.00
	Union City city	\$111,995.00
	Winchester city	\$152,680.00
	Ripley	Batesville city
Holton town		\$15,378.00
Milan town		\$60,377.00
Napoleon town		\$7,429.00
Osgood town		\$51,747.00
Ripley County		\$925,394.00
Sunman town		\$33,514.00
Versailles town		\$68,294.00
Rush	Carthage town	\$28,907.00
	Glenwood town	\$7,689.00
	Rush County	\$540,610.00
	Rushville city	\$196,155.00
Scott	Austin city	\$133,473.00
	Scott County	\$774,692.00
	Scottsburg city	\$218,995.00
Shelby	Fairland town	\$18,784.00
	Morristown town	\$43,571.00
	Shelby County	\$1,446,765.00
	Shelbyville city	\$627,008.00
Spencer	Chrisney town	\$15,313.00
	Dale town	\$48,503.00
	Gentryville town	\$8,467.00
	Grandview town	\$23,067.00
	Richland town	\$13,074.00

	Rockport city	\$69,851.00
	Santa Claus town	\$78,189.00
	Spencer County	\$659,484.00
St. Joseph	Indian Village town	\$4,379.00
	Lakeville town	\$25,727.00
	Mishawaka city	\$1,619,950.00
	New Carlisle town	\$64,660.00
	North Liberty town	\$62,454.00
	Osceola town	\$80,557.00
	Roseland town	\$20,536.00
	South Bend city	\$3,304,723.00
	St. Joseph County	\$8,784,835.00
	Walkerton town	\$73,290.00
Starke	Hamlet town	\$24,722.00
	Knox city	\$114,688.00
	North Judson town	\$55,478.00
	Starke County	\$744,098.00
Steuben	Angola city	\$282,325.00
	Clear Lake town	\$11,193.00
	Fremont town	\$70,662.00
	Hamilton town	\$51,261.00
	Hudson town	\$16,838.00
	Orland town	\$14,015.00
	Steuben County	\$1,122,100.00
Sullivan	Carlisle town	\$21,412.00
	Dugger town	\$28,680.00
	Farmersburg town	\$35,006.00
	Hymera town	\$24,722.00
	Merom town	\$7,105.00
	Shelburn town	\$39,224.00
	Sullivan city	\$132,922.00
	Sullivan County	\$671,261.00
Switzerland	Patriot town	\$6,650.00
	Switzerland County	\$347,700.00
	Vevay town	\$53,564.00
Tippecanoe	Battle Ground town	\$63,687.00
	Clarks Hill town	\$23,262.00
	Dayton town	\$53,856.00
	Lafayette city	\$2,341,402.00
	Shadeland town	\$61,188.00
	Tippecanoe County	\$6,263,207.00
	West Lafayette city	\$1,567,294.00
Tipton	Kempton town	\$10,187.00
	Sharpville town	\$18,687.00
	Tipton city	\$165,593.00
	Tipton County	\$490,809.00
	Windfall City town	\$21,769.00

Union	Liberty town	\$64,628.00
	Union County	\$228,306.00
	West College Corner town	\$20,407.00
Vanderburgh	Darmstadt town	\$46,329.00
	Evansville city	\$3,827,165.00
	Vanderburgh County	\$5,871,481.00
Vermillion	Cayuga town	\$36,109.00
	Clinton city	\$153,037.00
	Dana town	\$18,557.00
	Fairview Park town	\$42,468.00
	Newport town	\$15,865.00
	Perrysville town	\$14,048.00
	Universal town	\$11,225.00
	Vermillion County	\$502,197.00
Vigo	Riley town	\$7,105.00
	Seelyville town	\$33,092.00
	Terre Haute city	\$1,971,057.00
	Vigo County	\$3,484,008.00
	West Terre Haute town	\$71,733.00
Wabash	La Fontaine town	\$27,025.00
	Lagro town	\$12,880.00
	North Manchester town	\$188,336.00
	Roann town	\$14,761.00
	Wabash city	\$326,189.00
	Wabash County	\$1,014,841.00
Warren	Pine Village town	\$6,586.00
	State Line City town	\$4,509.00
	Warren County	\$268,082.00
	West Lebanon town	\$22,418.00
	Williamsport town	\$60,020.00
Warrick	Boonville city	\$202,351.00
	Chandler town	\$107,680.00
	Elberfeld town	\$21,153.00
	Lynnville town	\$30,983.00
	Newburgh town	\$103,949.00
	Tennyson town	\$9,668.00
	Warrick County	\$2,029,910.00
Washington	Campbellsburg town	\$18,752.00
	Hardinsburg town	\$7,948.00
	Little York town	\$6,099.00
	Livonia town	\$3,893.00
	New Pekin town	\$44,934.00
	Salem city	\$201,054.00
	Saltillo town	\$2,952.00
	Washington County	\$906,576.00
Wayne	Boston town	\$4,250.00
	Cambridge City town	\$57,101.00

	Centerville town	\$82,439.00
	Dublin town	\$24,235.00
	East Germantown town	\$11,355.00
	Economy town	\$5,677.00
	Fountain City town	\$24,754.00
	Greens Fork town	\$12,588.00
	Hagerstown town	\$54,570.00
	Milton town	\$14,826.00
	Mount Auburn town	\$3,374.00
	Richmond city	\$1,146,985.00
	Spring Grove town	\$10,446.00
	Wayne County	\$2,139,213.00
	Whitewater town	\$2,271.00
Wells	Bluffton city	\$328,006.00
	Ossian town	\$109,951.00
	Poneto town	\$5,580.00
	Uniondale town	\$10,122.00
	Vera Cruz town	\$2,790.00
	Wells County	\$915,109.00
	Zanesville town	\$19,985.00
White	Brookston town	\$49,217.00
	Burnettsville town	\$10,933.00
	Chalmers town	\$16,027.00
	Monon town	\$56,711.00
	Monticello city	\$170,654.00
	Reynolds town	\$17,065.00
	White County	\$782,965.00
	Wolcott town	\$31,567.00
Whitley	Churubusco town	\$60,442.00
	Columbia City city	\$297,022.00
	Larwill town	\$9,311.00
	South Whitley town	\$57,068.00
	Whitley County	\$1,105,489.00

CORONAVIRUS RELIEF FUND ACCEPTANCE CERTIFICATION

I, _____, certify that I am the chief executive officer (Chief Executive) of _____, Indiana (Participant) and, on behalf of the Participant, I hereby certify, represent, warrant and agree that:

1. I have the authority to bind the Participant by this certification and to make each related request seeking direct payment and/or reimbursement (each a CARES Act Request whether now or hereafter requested) from the Coronavirus Relief Fund Program (CRF Program) created by the State of Indiana as managed by the Indiana Finance Authority (Finance Authority); and
2. All CRF Program funds (and each CARES Act Request) are subject to section 601(a) of the Social Security Act, as added by Section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and
3. The State of Indiana and the Finance Authority are authorized to rely upon this certification as a material representation made by the Participant (and by me, as the Chief Executive Officer of the Participant) in connection with each CARES Act Request; and
4. Each CARES Act Request meets the CARES Act qualifications and requirements including but not limited to that:
 - a. All expense payment and reimbursement requests only qualify if: (i) necessary expenditures directly incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (ii) such are not being accounted for in the budget most recently approved as of March 27, 2020, for the Participant; and (iii) having been incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and
 - b. Each CARES Act Request adheres to federal guidance issued or to be issued on what constitutes a necessary expenditure; and
 - c. Each CARES Act Request is submitted with appropriate documentation, including payroll records, invoices, sales receipts, etc.; and
 - d. CRF Program funds as made available by any CARES Act Request are not used as a revenue replacement for lower than expected tax or other revenue collections; and
 - e. CRF Program funds as made available by any CARES Act Request are not used to reimburse or pay expenditures for which any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) was received for the same expense.
5. Failure of any CARES Act Request to meet any CARES Act qualifications and requirements (or if there is any misrepresentation made by the Participant related to this certification) shall require, upon any request of the Finance Authority, that the Participant repay to the State of Indiana the related CRF Program funds.

6. To the extent that any CARES Act Request submitted by the Participant seeks to pay or reimburse any COVID-19 related expenses incurred by another political subdivision located within the same jurisdiction as the Participant, by this certification, the Participant is making the same certifications, representations, warranties and agreements as set forth above in regards to such a CARES Act Request and for which the Participant shall be fully and legally responsible.

I certify under the penalties of perjury, subject to IC 35-44.1-2-1, that I have read the above certification and my statements contained herein are true and correct to the best of my knowledge.

[Print Participant Name here]

By: _____

Signature: _____

Title: _____

Date: _____

STATE OF INDIANA)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____, known to me to be the [Title = Chief Executive Officer] of [Participant's Name], and I acknowledge the execution of the foregoing.

Witness my hand and Notarial Seal this ____ day of May, 2020.

My Commission Expires:

Notary Public Residing in _____ County,
Indiana

(Printed Signature)

[IN ORDER TO HAVE ANY COVID-19 RELATED EXPENSES REIMBURSED, THIS FULLY EXECUTED AND NOTARIZED CORONAVIRUS RELIEF FUND ACCEPTANCE CERTIFICATION MUST BE E-MAILED AND SENT VIA U.S. MAIL TO THE FOLLOWING ADDRESS]

E-mail Address: covid-19@ifa.in.gov

U.S. Mail: Indiana Finance Authority
One North Capitol, STE 900
Indianapolis, IN 46204
Attention: Coronavirus Relief Fund Program Administrator

Coronavirus Relief Fund Reimbursement Request Form

County, City or Town Contact Information ("Participant")

Name:					
DUNS #:				Request Number:	Federal Congressional District:
Mailing Address:					
City:		State:	IN	ZIP Code:	
Contact Person:				Contact Phone Number:	
Authorized Representative (Chief Executive of Participant)				Authorized Representative Phone Number:	
If requesting reimbursement to the Participant by wire transfer please provide the following information:					
Bank Name:				Bank Routing	
Account Name:				Account Number:	

Eligible Coronavirus Relief Fund Expenditure Information

Description of funding request in compliance with CARES Act:		
Using the attached "Designated Expense Items That May Be Reimbursed by CARES ACT Funding" sheet, please <u>list</u> to the right which of numbers 1 through 6 corresponds to the "Designated Expense Items" that you are seeking to pay or reimburse under this request. If this request is for a number 6 "Designated Expense Item" that you represent is eligible, please note that such a request will be subject to additional process and timelines.	Designated Item Nos:	_____
Is this claim a necessary expenditure incurred due to the public health emergency with respect to COVID-19?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Were expenditures for which you are requesting reimbursement not accounted for in the budget most recently approved for your political subdivision on or before March 27, 2020?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Are the dates of the expenditures for which you are requesting reimbursement during the period that begins March 1, 2020 and ends on December 30, 2020?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
If yes is marked, this request is representing that <u>all</u> listed expenditures have already been paid by the Participant and it is only seeking a reimbursement under this request. If no is marked, then also designate below the unpaid amount(s) and the party or parties to whom payment(s) will be directly made under this request.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Has any part of this expense been reimbursed by insurance, legal settlement, or any other emergency COVID-19 supplemental funding (whether state, federal or private in nature)?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Eligible Coronavirus Relief Fund Amount Requested:

Total Amount allocated to Participant by State	\$	
Total Amount of Previous Requests:	\$	
Balance Available After this Request:	\$	
Amount to be paid directly to a party other than the Participant pursuant to this Request	\$	
Amount to be paid to the Participant as Reimbursement pursuant to this Request	\$	

Payee Name:		DUNS #:	
Mailing address:			
City:		State:	ZIP Code:

Wiring Information:

Bank Name:		Bank Routing Number:	
Account Name:		Account Number:	

Total Amount of this Request:

	\$	
The undersigned hereby certifies under penalties of perjury that this request for reimbursement from the Coronavirus Relief Fund is true and accurate and qualifies with all conditions of section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Relief and Economic Security "CARES" ACT and the Coronavirus Relief Fund Acceptance Certification I previously signed and submitted to the Indiana Finance Authority.		

Authorized Representative Signature:		Date:	
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For Internal Use Only:

Approved By:		Date:			\$		\$
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Please return this Reimbursement Request and all supporting documentation to the Indiana Finance Authority

Via E-mail: COVID-19@ifa.in.gov

Via Regular Mail: Indiana Finance Authority, One North Capitol, STE 900, Indianapolis, IN 46204

Attention: Coronavirus Relief Fund Program Administrator

Designated Expense Items That May Be Reimbursed by CARES ACT Funding

1. Medical expenses such as:
 - a. COVID-19 related expenses of public hospitals, clinics, and similar facilities.
 - b. Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - c. Costs of providing COVID-19 testing, including serological testing.
 - d. Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - e. Expenses for establishing and operating public telemedicine capabilities for COVID-19 related treatment.
2. Public health expenses such as:
 - a. Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - b. Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - c. Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to COVID-19 public health emergency.
 - d. Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19 related threats to public health and safety.
 - e. Expenses for public safety measures undertaken in response to COVID-19.
 - f. Expenses for quarantining individuals.
3. Unforeseen payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Overtime hours associated with these types of expenses will be prioritized for reimbursement.
 - a. Verification needed of overtime hours worked and associated cost (*e.g.* payroll system report).
 - b. Verification needed of other related expenses, if any.
 - c. Detailed description of duties performed and how they are related to COVID-19.
 - d. Public health and public safety payroll expenses may not be presumed eligible. Reimbursement of such expenses is limited to employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses of actions to facilitate compliance with COVID-19 related public health measures, such as:
 - a. Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - b. Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - c. Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - d. Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions are not eligible for reimbursement.
 - e. COVID-19 related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - f. Expenses for care for homeless populations provided to mitigate COVID -19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support to non-governmental entities or persons in connection with the COVID-19 public health emergency are not reimbursable except such expenses that are associated with the provision of economic support to small businesses in connection with the COVID-19 public health emergency and shall be limited to only the costs of personal protective equipment.
6. Any other COVID-19 related expenses reasonably necessary to the function of government that satisfy the CARES ACT Fund's eligibility criteria.
 - a. Specific details and invoice documentation will be required.
 - b. Costs (payroll or any other expense) that were accounted for in the budget most recently approved as of March 27, 2020 and are used for a substantially different use from what was originally anticipated in such a line item, allotment, or allocation are not eligible for reimbursement.

Coronavirus Relief Fund Reimbursement Request Form

Directions for Use

- I. Contact Information
 - a. Please include name of the County or Municipality. If reimbursement request is for expenses attributed to an underlying municipality, please include that Municipality's name in (parentheses) on the right side of the reimbursement request form.
 - b. Address: Please include the address where reimbursement checks should be mailed (if requesting a check vs. wire).
 - c. DUNs #: Please include your community's DUNs # if one is available. If your community does not have a DUNs #, please complete the form by stating "Not Available."
 - d. Request Number: Requests for reimbursement can be made by completing multiple request forms and it is preferred that each request be limited to one "category (see below)" of the type of request you are making for tracking purposes. Please keep track of requests from your community and number them sequentially (1...2...3...etc.).
 - e. Federal Congressional District. Please include which Congressional District in which your community is located (e.g. 1st, 2nd ... 9th). If you are uncertain as to the number of your Congressional District, please list your federal Representative's name. If your community falls within multiple Congressional Districts, please list the number that represents the largest percentage of your population.
 - f. Authorized Representative vs. Contact Person.
 - i. The Authorized Representative should be the chief executive officer of the primary applicant, authorized to make all reimbursement requests. (e.g. County, City or Town). There will be no need to supply contact information for an underlying municipality.
 - ii. The Contact Person should be the individual the Indiana Finance Authority can contact with questions related to the reimbursement request and / or supporting documentation.
- II. Eligible Coronavirus Relief Fund Expenditure Information.
 - a. Please provide a brief narrative description of the reimbursement being requested.
 - b. Identifying the specific category of expense and making requests for reimbursement associated with categories listed as 1 through 5 on the attachment to the reimbursement request form will expedite your reimbursement processing.
 - c. Expenses for which you are requesting reimbursement must have been incurred and paid between March 27, 2020 and December 31, 2020.
- III. Eligible Coronavirus Relief Fund Amount Requested.
 - a. The first line, "Eligible Coronavirus Relief Fund Amount Requested," should reflect the total amount allocated to your community by the State's Office of management and Budget. This amount can also be found in the appropriate Tab on the Finance Authority's web site.

- IV. Participant reimbursement.
- a. The Finance Authority will reimburse the Participant directly for the full amount requested and anticipates the Participant has or will make appropriate payment to a contractor / vendor/ third party (if applicable).
- V. Required Documentation that will need to be submitted to the Finance Authority.
- a. Invoices, payroll records (with all personal information properly redacted) and other supporting documentation are required to be submitted with your reimbursement request. Requests without proper documentation will be returned unpaid.
 - b. Invoices submitted will need to total to an amount that will meet and/or may exceed the amount of reimbursement requested.
- VI. Where & How to submit your completed Reimbursement Request.
- a. You may scan and e-mail the reimbursement request and all supporting documentation to COVID-19@ifa.in.gov.
 - b. Alternatively, you may submit your reimbursement request and all supporting documentation to:
Indiana Finance Authority
One North Capitol, STE 900
Indianapolis, IN 46204
Attention Coronavirus Relief Fund Program Administrator
- VII. Questions: Please address all Questions via email to COVID-19@IFA.in.gov



STATE OF INDIANA

Eric J. Holcomb
Governor

OFFICE OF MANAGEMENT & BUDGET
215 State House
Indianapolis, Indiana 46204-2796
317-232-5610

Cristopher R. Johnston
Director

May 14, 2020

Dear Municipal Chief Executive Officer:

The State of Indiana has received a direct distribution of Coronavirus Relief Funds (CRF) from the United States Treasury that may be used for the limited purposes set forth in section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). As recently announced by Governor Holcomb, \$300,000,000 of these funds will be made available to reimburse certain expenses incurred by Indiana political subdivisions. The funds have been allocated to counties, cities and towns based upon population. Townships seeking reimbursement for eligible COVID-19 expenses should coordinate with their county government. Other political subdivisions should coordinate with their enabling body. School corporations are not eligible for participation in this program. Funding and allocations may be adjusted based upon need.

The Indiana Finance Authority (IFA) has been asked to develop a program to enable eligible (CARES Act) expenditures to quickly be reimbursed. Please go to the IFA web site <https://www.in.gov/ifa/> for additional information as to eligible expenses, the amount allocated to each county and municipality, and to obtain the required documents needed for reimbursement. Questions may be submitted to COVID-19@ifa.in.gov.

Initial guidance from the federal government requires that each state may only reimburse expenditures directly related to addressing the COVID-19 pandemic. The federal guidance provides examples of eligible expenses that include payroll expenses resulting from non-budgeted staffing levels, cleaning or disinfection supplies, medical supplies, personal protection equipment, and testing. A more detailed list of eligible expenses in which the State would like to prioritize can be found on the IFA's web site. Please note: **THE CRF FUNDS MAY NOT BE USED TO OFFSET LOST REVENUES.**

The CARES Act provides that the Inspector General of the United States Department of Treasury shall conduct monitoring and oversight as to the appropriate use of all funds and each state shall be responsible for the appropriate use of all funds, including those disbursed to or on behalf of Indiana political subdivisions. Therefore, the IFA will be asked to implement a strict set of guidelines as to the use of CRF funds and the requirement that each request for reimbursement be supported by appropriate invoices and/or other clear documentation as to their use of funds. Requesting reimbursement for expenses prioritized by the State and set forth in the IFA guidance will limit required third party review and expedite your community's request for reimbursement.

If your community elects to participate in this program, your chief executive must sign and return the Coronavirus Relief Fund Acceptance Certification which can be found on the IFA's website.

Sincerely,

Cristopher R. Johnston



STATE OF INDIANA

Eric J. Holcomb
Governor

OFFICE OF MANAGEMENT & BUDGET

215 State House
Indianapolis, Indiana 46204-2796
317-232-5610

Cristopher R. Johnston
Director

May 14, 2020

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