

## **EXECUTIVE ORDER 2020-04**

### **Stay at Home Order for Certain City of Goshen Employees**

WHEREAS, the novel Coronavirus Disease 2019 (“COVID-19”) is a serious public health threat that manifests itself with symptoms including fever, cough, acute respiratory distress, pneumonia, and death;

WHEREAS, the Center for Disease Control states that COVID-19 spreads from person-to-person (within six (6) feet of another person) and through respiratory droplets produced when an infected person sneezes or coughs, and that COVID-19 symptoms appear two (2) to fourteen (14) days after exposure to the virus;

WHEREAS, COVID-19 has continued to spread throughout the State of Indiana, with 27 confirmed cases in Elkhart County, including at least three deaths in Elkhart County resulting from COVID-19;

WHEREAS, the Centers for Disease Control and other authorities indicate that the reduction of public gatherings and other social-distancing measures are effective countermeasures to slow the spread of COVID-19;

WHEREAS, on January 31, 2020, the United States Secretary of the Department of Health and Human Services Alex M. Azar II declared COVID-19 a public health emergency for the United States;

WHEREAS, on March 6, 2020, Indiana Governor Eric J. Holcomb issued Executive order 20-02 declaring a public health disaster emergency in Indiana attributable to the detection of COVID-19 within the State of Indiana;

WHEREAS, The Elkhart County Commissioners have imposed a travel restriction at the “watch,” or orange level, meaning that conditions are threatening to the safety of the public;

WHEREAS, on March 23, 2020, Indiana Governor Eric J. Holcomb issued Executive Order 20-08 in which he declared that “all individuals currently living in the State of Indiana are ordered to stay at home or their place of residence,” except as allowed in the Executive Order.

WHEREAS, the intent of Governor Holcomb’s Executive Order 20-08 is “to ensure that the maximum number of people self-isolate in their homes or residences to the maximum extent feasible, while also enabling essential services to continue, in order to slow the spread of COVID-19 to the greatest extent possible.

WHEREAS, Governor Holcomb’s Executive Order 20-08 also instructed each municipality to determine its “Essential Governmental Functions,” as such term is defined in Executive Order 20-08, and to identify employees and/or contractors necessary to the performance of those functions;

WHEREAS, the Indiana State Health Commissioner Kristina Box predicts that the number of Indiana's COVID-19 infections will peak in mid to late April 2020;

WHEREAS, the undersigned Mayor of the City of Goshen, Indiana previously signed Executive Orders 2020-01, 2020-02, and 2020-03 in an effort to slow the spread of COVID-19, and to help alleviate economic hardships caused to City of Goshen employees who miss work due to COVID-19 testing and self-quarantine; and

WHEREAS, the City of Goshen seeks to take all reasonable steps to ensure that the delivery of vital public services are not interrupted, yet seeks to protect the health and well-being of its employees, and the community generally.

NOW THEREFORE, I, Jeremy P. Stutsman, Mayor of the City of Goshen, do hereby ORDER the following:

1. To the extent that it is not apparent, the COVID-19 public health emergency declared by Health and Human Services Secretary Alex M. Azar II; the COVID-19 public health disaster emergency in Indiana declared by Eric J. Holcomb; and the Elkhart County Commissioners' declaration of emergency all apply to the City of Goshen, Indiana.

2. That each City of Goshen Department Head shall designate an emergency operations management team within each City of Goshen Department by Friday, April 3, 2020, 12:00 noon. Department employees not designated as part of the City Department's emergency operations team shall stay at home from work and isolate at home from April 6, 2020, 12:01 a.m. through April 20, 2020, 12:01 a.m. consistent with restrictions found in Governor Holcomb's Executive Order 20-08. The determination of City of Goshen employees who shall stay at home from work and isolate at home must be consistent with Governor Holcomb's Executive Order 20-08, Paragraph 12, any plans that each department currently has in place, and must be approved by the undersigned Mayor. Specifically, City of Goshen employees designated on a Department's emergency operations team are needed to ensure the continuing operation of City government or to provide for or support the health, safety, and welfare of the public shall remain working. Any City of Goshen employee directed to stay at home from work and isolate at home pursuant to this Order may be recalled to work by the City Employee's Department Head, with approval of the Mayor, for any emergency situation related or unrelated to COVID-19.

3. City of Goshen employees who are directed to isolate under this Order may use accrued paid time off, or any entitlement to paid time off under State or Federal law, during the period of isolation in order to continue to receive pay during such period.

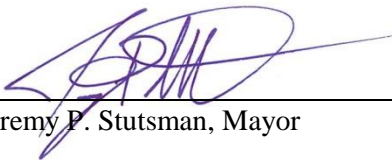
4. All current City of Goshen employees may use sick hours that they have accrued to take paid time off of work during the period of time starting March 24, 2020, at 11:59 p.m. through June 1, 2020, at 11:59 p.m.). A City of Goshen employee who chooses to use sick leave in this manner must gain

approval from their Department Head prior to taking leave; the employee will be subject to being called in to work if a work emergency occurs; and the employee must comply fully with the language and intent of Governor Holcomb's Executive Order 20-08 (e.g. no travel not permitted by the Order, remain home, etc.).

5. All City of Goshen employees are reminded to follow the restrictions found in Governor Holcomb's Executive Order 20-08, and to self-quarantine if they exhibit a fever of 100.4 or higher, a cough, and shortness of breath, or if they live in a household in which a household member has tested positive to COVID-19.

6. My Executive Orders 2020-01 and 2020-03 are hereby repealed.

Dated this 2<sup>nd</sup> day of April, 2020.

  
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Jeremy P. Stutsman, Mayor