

March 20, 2020

As part of its continuing efforts to curtail the spread of the COVID-19 virus in our community, the Town of Brownsburg has directed all non-essential staff not to report to Town facilities for work effective March 23 through April 6, 2020. The Town is not closed, as we will continue to deliver services to our residents.

Residents with issues that need a response from Town staff can use the Action Center on the Town's website, [www.brownsburg.org](http://www.brownsburg.org). Essential staff will continue to monitor and respond to emails and phone calls.

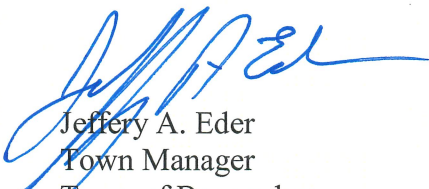
As Town Manager Jeffery A. Eder shared earlier this week, the Town will waive utility late fees and will not disconnect customers' utility services through May 17. Utility customers are asked to make payments via mail or by using the drop box at the rear of Town Hall. Online and pay-by-phone payments also continue to be available with a service fee charged by our third-party vendor. Customers are encouraged to sign up for ACH automatic payments for their convenience.

As previously communicated, Brownsburg Police Department and Brownsburg Fire Territory will continue to operate as normal during this time with some minor adjustments out of an abundance of caution so as to mitigate the spread of COVID-19. Both are temporarily restricting all public visitations at their stations. Brownsburg Police administrative services office can be reached at 317-852-1104. Brownsburg Fire Territory administrative offices can be reached at 317-852-1190.

Follow the Town's Facebook and Twitter accounts for the latest updates and community resources we will be sharing. If you don't yet get the Town's e-news, sign up at <https://www.brownsburg.org/newslettersignup>.

This is an unprecedented moment for all of us, and we are grateful for your patience as we work to protect the health and safety of both our staff and our residents while continuing to deliver services. We will reassess the situation by April 6 and will make every effort to keep the community informed.

Sincerely,



Jeffery A. Eder  
Town Manager  
Town of Brownsburg